



## Public Document Pack

North Devon Council  
Brynsworthy Environment Centre  
Barnstaple  
North Devon EX31 3NP

K. Miles  
Chief Executive.

### **HARBOUR BOARD**

A meeting of the Harbour Board will be held in the Ilfracombe Centre - Ilfracombe on **TUESDAY, 6TH AUGUST, 2024 at 2.00 pm.**

Members of the Harbour Board

Councillor Wilkinson (Chair)

Councillors Turton, Williams and Wilson

Co-opted Members:

Martin Cleary, Bert Gear, Tim Gibbs and Nigel Thomas

### **AGENDA**

14. **Lynton and Lynmouth Harbour Community Forum (Pages 5 - 6)**

Lynton and Lynmouth Town Council Harbour Sub-Committee minutes (attached)

**If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253**

29.07.24



## **North Devon Council protocol on recording/filming at Council meetings**

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

### **Notes for guidance:**

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.



This page is intentionally left blank



## LYNTON AND LYNMOUTH TOWN COUNCIL

### 7. HARBOUR MAINTENANCE

#### a. Unauthorised fixing of flags to railings

Town Clerk spoke about Regatta flag poles which were left out on the bridge for a lot longer than they should have been. These are close to the area where damage has occurred to the overflow installations, which LTC are working on with Environment Agency. LTC/NDC do not wish for EA to suggest the damage was caused by the installation of flag poles fixed to the railings.

### 8. USERS WORKING GROUP

No updates

### 9. SAILING CLUB

Submitted a report which is attached to these minutes.

### 10. NEXT MEETING

Will be held on *Wednesday 16 October 2024, 5pm in Lynton Town Hall.*

The meeting closed at 5.45pm

Chairman